

SAMPLE TEMPLATE FOR EVALUATING MEMBERS ELIGIBLE FOR RE-ELECTION

List members whose terms are expiring and briefly assess their performance and qualifications in the context of the board's competencies. It is also appropriate for the Governance Committee to have this discussion without documenting the assessment of individuals in writing.

Board members List members eligible for re-election	Evaluation	Comments
Ron Smith	President of community college. Brings strong community ties and executive leadership skills. 100% attendance and excellent participation.	Recommend for re-election.
Jack Jones	Vice President for Planning of local company. Good attendance, great fund-raiser.	Recommend for re-election. This is his last three-year term; need to recruit someone with strategic planning background. Ask Jack for ideas.
Arthur Brown	Attorney. Attendance about 50 percent.	Ask if he wishes to continue serving. Counsel on attendance

NUMERICAL SUMMARY OF EXISTING AND NEEDED COMPETENCIES

Collective Competencies <i>Examples below</i>	No. of Board Members Bringing This Competency	Additional Members Needed Yes/No
High level executive experience in a business organization		
Strong knowledge of, or ties to, the communities and consumers served		
Financial background and expertise		
Experience and expertise in a health care field, including medicine and nursing		
Desirable Competencies	No. of Board Members Bringing This Competency	
Human resources		
Information technology		